# Trout Creek School District #6

# Regular Meeting Minutes

12/19/2023

**In Attendance:** D. Scott Rasor, Carolyn Nesbitt, Marian Stonehocker, Mike Linderman, Zach Hannum, Preston Wenz, Jennifer McPherson, Beckie Doyle, Ruth Allen, Jim Castner

**I. Call to order**

Mr. Rasor called to order the regular meeting of the Trout Creek School Board at 6:04pm on 12/19/2023 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Rasor led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Rasor asked for public comment: Beckie Doyle shared the Cribbage sign ups with the Board.

**IV. Approval of the Agenda as Presented. Correction made, “#3 should read #6.”**

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of Warrants:**

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mrs. Stonehocker

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of Minutes:**

Minutes 11/14/23

 Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update:**

Mr. Wenz reported the following:

Enrollment and Attendance

Total enrollment 36 (down 2 from last month)

Overall attendance 93% (down 1% from last month)

Training

Infinite Campus training went very well

The trainer is working with us to fix some scheduling issues

Facility

Buckingham came and looked at the gym roof - supposed to bring crew back

and seal the screws individually - has not confirmed date yet

ESSER 3

Approx $67,000 left in ESSER 3 that is currently designated for HVAC....we had discussed before the start of the school year of possibly

using that for stipends for staff...the Board wanted to wait until Christmas time and see about projects that might need done........ Just putting this back in front of you so you can be thinking about it....ESSER 3 needs to be all spent by June 30, 2024

Agenda items

1. Pat Hill has committed to working every Tuesday and Wednesday for us for this school year as a paraprofessional. She is very good and works well with the students. I am recommending hiring her as a part-time paraprofessional and paying her $13 an hour.

C. STAR to sports fund transfer ~ I do not recommend doing this....Gaby works very hard on putting on the bazaar every year and uses these funds for the students (example..this year she purchased prizes that are drawn for weekly during the 12 days of Christmas dress)...we are limited on funds to use for these types of things and having the funds from the bazaar allows us to do that.... I have been selling the chocolates to raise money that can go into sports AND I have asked the golf grant folks if I can transfer the rest of

that grant (I haven't received an answer back yet)...... I would recommend leaving these funds in the STAR account...still pushing the chocolates as much as I can

F. Heating for #6 & #8... Per Tye Thompson, each propane unit to install in #6 and #8 would be &7,300....I am asking for a quote that breaks down the cost

J. Policy Updates....there are a lot....there is a summary page and then the policy with changes noted on them

**VII. Maintenance Report**

 Mr. Caster discussed the gym ceiling, the handicap ramp at the gym, and the issue with community members who use the gym putting tape on the gym floor and not removing it.

**VIII. District Clerk Update:**

1. Financials - Ms. McPherson provided financial reports and reviewed them with the Board.
2. New Clerk Hire Initiation - Ms. McPherson requested permission to advertise and accept applications for the new clerk hire. Discussion was had on how the timing will work with the current clerk phasing out.

 Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**IX. Discussion (D) and Action (A) Items:**

1. **Part-Time Paraprofessional Recommendation**

Mr. Wenz recommended Pat Hill as a part time para, 15 hrs/week, $13 an hour.

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. **Fund Transfer from General to Food Service**

Ms. McPherson recommended transferring $2,000.00 from the General fund to Food Services fund.

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. **Fund Transfer from STAR to Sports - TABLED**
2. **Fund Transfer from STEM to Principal’s Discretionary**

Action Read By: Mr. Rasor; No motion was made.

1. **Deposit Funds from Heroes Dinner into Principal’s Discretionary**

Action Read By: Mr. Rasor; No motion was made.

1. **Heating: Units #6 and #8. - TABLED**
2. **Canon Copier Update - TABLED**
3. **Floating Holidays - TABLED**
4. **Planning Meeting Reschedule - was already rescheduled prior to Board meeting.**
5. **Policy Updates**

Mr. Wenz recommended the Board approve the updates recommended and required by MTSBA as a group.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Stonehocker; 2nd: Mr. Linderman

**On the poll of the Board, the motion carried unanimously.**

**X. Next Meeting Agenda Items**

1. Canon copier
2. 8th Grade trip (Yellowstone) - January
3. Heating #6 & #8, if board approval is needed.
4. Floating Holidays - May or June
5. Call for Election - January
6. CBA Negotiations - February

 **XI. Adjournmen**t – Meeting was adjourned by Mr. Rasor at 8:50 pm.

Next Meeting: Regular Board Meeting on February 13, 2024

 Respectfully submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2023.

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D. Scott Rasor, Board Chair Date